

**Registered Company Number: 00243374**

**Registered Charity Number: 206524**

**THE ACTORS' BENEVOLENT FUND**

**Report and Accounts**

**31 December 2022**

## THE ACTORS' BENEVOLENT FUND

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**THE ACTORS' BENEVOLENT FUND**

**Patron:**

His Majesty King Charles III

**Executive Council**

Colin Bennett (Honorary Treasurer)  
Dr Eshwar Alladi  
Marilyn Cutts  
Abi Eniola  
Dipo Ola  
Hannah Whittingham  
Andrew Jarvis

Nick Fletcher  
Karen Gledhill  
Peter Harding  
Amanda Holt  
Rebecca Johnson  
Christopher Luscombe

**Auditors**

BESSLER HENDRIE LLP

Ashbourne House, The Guildway, Old Portsmouth Road, Guildford, GU3 1LR

**Bankers**

CAF CHARITY SERVICES, Kings Hill, West Malling, Kent ME19 4TA

NATIONAL WESTMINSTER BANK plc, 34 Henrietta Street, London WC2E 8NN

**Solicitors**

RUSSELL COOKE

8 BEDFORD ROW

LONDON WC1R 4BX

**Stockbrokers**

CHARLES STANLEY & CO. LTD

55 Bishopsgate, London

EC2N 3AS

**Contact Details**

ACTORS' BENEVOLENT FUND

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**Registered Charity Number 206524**

**Registered Company Number 00243374 England and Wales**

## **THE ACTORS' BENEVOLENT FUND**

### **REPORT OF THE COUNCIL**

#### **FOR THE YEAR ENDED 31 DECEMBER 2022**

The Council present their annual report and financial statements for the year ended 31 December 2022, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, the Statement of Recommended Practice - Accounting and Reporting by Charities (FRS 102) (SORP 2019) and FRS 102.

In 2022 the trustees adopted the Charity Governance Code <https://www.charitygovernancecode.org/ento>, as part of its work with the Charity Commission. The Code provides a framework for building and sustaining good governance to make the fund more effective in supporting its current and potential beneficiary community. Presently, the trustees intend to apply the code in all respects and considerable progress has been made.

#### **STRUCTURE GOVERNANCE AND MANAGEMENT**

##### **Governing Document**

The Actors' Benevolent Fund is a company limited by guarantee, incorporated in England and Wales, governed by its Memorandum and Articles of Association dated 29th October 1929 and altered by special resolutions passed 31st March 1936, 28th May 1992 and 18th June 2008. It is registered as a Charity with the Charity Commission. There were 752 members during the year with an average subscription of £20 to be a member. The governance of the fund was subsequently significantly modernised by an EGM held on 27th June 2023 and the constitutional workings of the fund described are under what is now its previous constitution.

##### **Organisation**

The Board of Trustees (Council) under its pre June 2023 constitution could have up to 16 members elected by the AGM, with the President, Vice Presidents and Honorary Treasurer, as appointed by the Council, adding to that number. The Council met monthly, focussing on strategy and overall direction. In 2022 sub-committees with delegated mandates had remits for beneficiaries and grants, finance, governance, marketing and outreach and trustee search and nomination. A CEO is appointed by the Council to manage the operations of the Fund (in 2022 this was a General Secretary). In 2022 the General Secretary was supported by a Beneficiaries and Grants Secretary, a Development Officer, a part time Accountant, two part time Welfare Visitors, a part time membership officer and an Archivist.

The Fund's wholly owned subsidiary, ABF Trading Limited, became dormant in 2019 following the Council's decision to transfer greetings cards trading to the Fund.

##### **Royal Patronage**

His Majesty King Charles III, as previously His Royal Highness The Prince of Wales, has been a very keen and interested patron. The Fund thanks him for his support.

##### **Directors**

Members of the Council, including the Honorary Officers are company directors for the purposes of the Companies Act 2006 and Trustees for the purposes of the Charities Act 2011. The following served as members of the Council during the year:

**THE ACTORS' BENEVOLENT FUND**

**REPORT OF THE COUNCIL**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**Executive Council**

Dr. Eshwar Alladi (President, appointed 29.09.22)	Linda Regan (term completed 27.01.23)
Julien Ball (term completed 17.03.22)	Nick Fletcher
Colin Bennett (Honorary Treasurer) (term completed 24.02.22, re-appointed 10.03.22)	Karen Gledhill
John Burrell (term completed 24.02.22)	Peter Harding
Marilyn Cutts	Amanda Holt
	Imogen Irving (term completed 30.10.2022)
	Rebecca Johnson
	Christopher Luscombe

After the year end Abi Eniola, Dipo Ola, Hannah Whittingham and Andrew Jarviw were appointed to the executive council.

**Honorary officers**

**President**

Dame Penelope Keith D.B.E., D.L. (term completed 24.02.22)

Dr Eshwar Alladi (appointed 29.09.22)

Between February and September 2022 trustees shared and rotated in the Presidential role.

The following served as **Vice Presidents** during the year:

James Bolam M.B.E. (term completed 24.02.22)	Brian Murphy (term completed 24.02.22)
Peter Bourke (term completed 24.02.22)	Dame Sian Phillips D.B.E. (term completed 24.02.22)
William Gaunt (term completed 24.02.22)	Rosalind Shanks (term completed 24.02.22)
Dawn Keeler (term completed 24.02.22)	Barbara Whatley (term completed 24.02.22)

The Trustees were deeply saddened by the passing of Vice Presidents, Clifford Rose and Graham Sinclair, who will be greatly missed by all at the charity.

**Appointment of Trustees**

The Executive Council are elected annually at the Annual General Meeting by the members. The President, Vice Presidents and Honorary Treasurer are then appointed annually by the Council and are ex-officio members of the Council.

## THE ACTORS' BENEVOLENT FUND

### REPORT OF THE COUNCIL

#### FOR THE YEAR ENDED 31 DECEMBER 2022

#### **Good governance**

The Fund is committed to maintaining the highest standards of governance and ethical conduct. During the year, the Charity Commission reviewed the Fund's previous governance and, with the full support and co-operation of today's trustees, imposed an action plan for reform which has since been positively progressed with the Commission's endorsement of the progress made. As part of this work the Fund has adopted the Charity Governance Code to guide the modernisation of its governance and to improve its impact and effectiveness, so to help more actors and stage managers. We have thoroughly assessed our governance practices against the Code and see extensive and continuing progress towards compliance with its principles and recommended practices. We believe that strong governance is vital for the sustainability and trustworthiness of the Fund and the marshalling of its extensive resources to reach and help many more eligible actors and stage managers in need. The trustees are committed to ensuring that the Fund's future governance arrangements reflect the best practices advocated by the Charity Governance Code.

#### **New Trustee Induction and Trustee Training**

During the year the Council undertook a review of the training and support offered to new and existing trustees. As a result a structured training and education programme has been initiated to improve board effectiveness, this has also involved developing a more inclusive partnership with the staff. Elements of the programme include trustee legal obligations under Charity and Company law, the regulatory framework of the Charity Commission as sector regulator, the Charity Governance Code and other sector best practice, the content of the Memorandum and Articles of Association, the strategic development of the Fund, the role of the Council and other delegated decision making processes and 'the way the Fund operates'. New trustees participate in additional induction processes. (CC3)

#### **Risk Management**

The Trustees have a risk management strategy which comprises:

- An annual review of the risks the Fund may face;
- The establishment of systems and procedures to mitigate identifiable risks, and;
- The implementation of proceedings designed to minimise any potential impact on the Fund should those risks materialise;
- A comprehensive insurance cover is in place for the building (6 Adam Street), employers liability and terrorism cover;
- The Fund's main source of income is from investments. To safeguard this interest the Fund employs a reputable stockbroker from an established firm whose performance is monitored by the Finance Committee;
- Data Protection/Confidentiality. The confidentiality of the Fund's Beneficiaries is of the highest importance. Employees have a 'confidentiality clause' in their contracts. The Fund's database security is regularly reviewed and improved as required;
- Initiation of an annual planning cycle including target setting, review and analysis to assess the work of the Fund.

## **THE ACTORS' BENEVOLENT FUND**

### **REPORT OF THE COUNCIL**

#### **FOR THE YEAR ENDED 31 DECEMBER 2022**

##### **The objectives of the Fund are:**

- To give relief, advice, welfare or assistance in such form as the Council shall determine to members of the Theatrical Profession (as defined in the Articles) who cannot work because of accident, illness or old age, or in other cases at the Council's discretion, and to their spouses, civil partners and dependants;
- To advise and assist those beneficiaries who need help to receive the correct welfare assistance or assistance with debts;
- While prudently sustaining the resources required for the long term, to be a truly effective charitable citizen, planning and developing its work in accordance with the very best practices in the charity sector to help many more actors and stage managers in need;
- To be an effective partner in the community of stage and performance sector charities;
- To promote the charitable objectives through work to raise awareness of the Fund's beneficiary community and work.

During the year the Fund began work to review its objectives to give a contemporary expression of the aims of its founders to be more relevant to the needs of the whole acting and stage management community today at a time of enormous challenge for so many. This work will include re-evaluation of the Fund's values, vision and mission and strategic and operational planning which will be capable of independent scrutiny and measurement, all with the aim of delivering improvement effectiveness to help more actors and stage managers.

The Trustees confirm that they have referred to the Charity Commission's general guidance on public benefit when reviewing the Fund's objectives and strategies.

##### **The strategies employed to achieve the Fund's objectives are:**

- The development of strategic planning for the Fund will allow an assessment of how its objectives can be made relevant to today, best achieved and then how success can be evaluated to support the stage community now and to ensure the health and success of the Fund in the future.
- To continue to advertise the Fund's work on the internet and on social media, in the appropriate journals and through its sale of greetings cards and in other ways including by word of mouth, and to re-evaluate these approaches to broaden their impact to reach far further into the UK's 70,000 stage community to find those who may need help. Likewise to reformulate strategies that will raise awareness amongst many more individuals who might be willing to support the fund through legacies, donations and by volunteering their skills and experience.
- To raise money to spend on the Fund's objectives, through investments, donations, rent, legacies to the Fund and greetings card sales;
- To assess each individual who has applied for assistance in an objective manner and for the Council to decide the most appropriate assistance to be given.

## **THE ACTORS' BENEVOLENT FUND**

### **REPORT OF THE COUNCIL**

#### **FOR THE YEAR ENDED 31 DECEMBER 2022**

Success in achieving these objectives is measured by the impact of charitable assistance on beneficiaries helped. This is balanced by a review of the financial strength of the charity matching expenditure to income over the medium term, excluding bequests and unrealised gains in the year. Presently the Fund is looking to run at a moderate short term deficit to honour its social and charitable obligations after recent financial surpluses and to invest in the development of both new services and income raising potential.

Grants form a key part of the charity's activities as they are the main form of assistance given to beneficiaries. Grant making therefore forms a key part of achieving the charity's primary aim to support actors and actresses in need. Each application is assessed on its own merits by the Council's Beneficiaries and Grants committee, with assistance given in the form most suited where there is genuine need. This Committee also evaluates the types of need in the potential beneficiary community and so the schemes of grants the Fund operates, reporting to Council which makes strategic decisions in this area.

#### **STRATEGIC REPORT**

The following constitutes the Strategic Report of the Council, the purpose of which is to provide a review of the achievement and performance of the Charity and an overview of the Charity's future plans.

#### **ACHIEVEMENT AND PERFORMANCE**

The year 2022 has been one of change, with the trustees setting out to define and evaluate a modern strategy for the Fund, based on the best practices used successfully by similar charities. The Trustees' objective is to help more potential beneficiaries and to expand the range of charitable support to be relevant to today's community of actors and stage managers; in 2022 this included introducing a cost of living grants scheme. The trustees have been developing a strategic approach so as to adopt the best methods to meet the identified needs of the potential beneficiary community today, after the global pandemic and with a cost of living crisis. They are also focussed on raising the profile of the charity so many more eligible actors and stage managers are aware that the Fund can help them. During 2022, 426 beneficiaries have been helped in the most appropriate manner, e.g. through payments of weekly allowance, help with household bills, or one-off Emergency Grants for those affected by factors such as the effects of coronavirus and the Cost of Living crisis. Feedback from beneficiaries has provided an indication of the high impact being achieved through introducing this type of support. Welfare and debt assistance have been given when relevant. Beneficiaries regularly say how much they appreciate the Fund's help and how they feel included and part of the organisation.

2022 was a year of transition for the ABF. The Trustees were focussed on Governance and Training and putting in place many legally required policies. This didn't at any point affect the work with our beneficiaries. At the beginning of the year we closed down the Covid Emergency Grants, and in December we opened up a Cost of Living Grant, which is proving to be very helpful. So we have seen a drop in numbers of beneficiaries due to that changeover. All the grants to long term beneficiaries have gone up in value – weekly allowances, holiday, summer and Christmas grants.

**THE ACTORS' BENEVOLENT FUND**

**REPORT OF THE COUNCIL**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**CHARITY COMMISSION REVIEW**

During the year a dispute with a small minority of members over who the trustees were led to a review of the Fund by the Charity Commission. The current trustees co-operated in full with the review and welcomed the Commission's input, which was consistent with their agenda, as they set out to modernise the Fund based on sector best practice drawn from Charity Commission Guidance, the Charity Governance Code and other effective charities with similar aims and characteristics. The Commission's review found many governance deficiencies which in turn led to the Commission setting out an action plan for reform and greater effectiveness. The trustees fully endorsed the plan and have made extensive progress on its implementation, securing a positive assessment on progress from the Charity Commission.

The above dispute which been accompanied by reputationally damaging externally driven negative and inaccurate press coverage has sadly been an impediment slowing the progress of reform to help more beneficiaries. This has resulted in the Fund having to divert resources away from the modernisation of the charity which aims to make it more effective for the future. For example, monies have had to be spent on legal costs to respond to the dispute, which has saddened the current trustees who would have preferred that these monies could instead have been spent on charitable support. However, this has not been to the detriment of any current beneficiary or applicant for help, and has slowed but not prevented modernisation.

**Membership**

There were 752 membes in 2022; an average of £20 annual subscriptions fee was received from members. The Council does urge members to renew and, if possible, to increase their subscriptions and to show their support for the work of the Fund in this practical way. In 2013 the Fund started a Friends of the ABF scheme, which at the year end stood at a cohort of 24.

Our members also have a crucial part to play in recruiting new members, encouraging people who need help to apply to the Fund, and alerting us to those who need our support. If you know of someone who needs help from the Fund, please contact the ABF. All information is treated with absolute discretion and in complete confidence.

**Income**

***Donations***

The Council would like to thank all those who made a donation to the Fund this year.

***Royalties and Repeat Fees***

The Council also wish to record their grateful thanks to all those who donate royalties and repeat fees to the Fund.

***In Memoriam Donations***

The Council would like to thank the many generous individuals who have chosen to make a donation to the Fund in memory of their family or of a friend. Sadly, this year, the list of in memoriam donations is again a long one but among the many, we would like to record particular thanks to the family and friends of:

Pamela Alan  
David Edwards  
Ags Irwin  
John M Mansfield

Helen Barnett  
Pamela Eyre-Wilson  
Barbara Kirby  
Janet Michael

Wendy Daniels  
John Hewitt  
Rhod MacLennan  
Diana Whelan

## THE ACTORS' BENEVOLENT FUND

### REPORT OF THE COUNCIL

#### FOR THE YEAR ENDED 31 DECEMBER 2022

#### ***Investment Income***

The Fund's investments, as the accounts indicate, have realised significant income for the Fund, as has the rent from 6 Adam Street. In common with many investments, the paper value of the Fund's investment portfolio was materially reduced as a result of the financial turmoil of autumn 2022, caused by both domestic political uncertainty and the economic shockwaves caused by the invasion of Ukraine.

The Council would like to thank their investment manager, Charles Marment, at Charles Stanley for his hard work and careful management of the Fund's portfolio at this time of instability and uncertainty.

#### ***Legacies***

The Council would like to pay tribute to all the generous individuals who left a legacy to the Fund. Over these past years legacies have been one of the Fund's most important sources of income. Without the forethought and kindness of fellow actors and members of the public who have left money in this way the Fund would not be able to carry out its vital work in supporting those in need. Legacies continue to be a crucial factor in the continuity of the work of the Fund.

#### ***Christmas cards***

There has been a decrease in the year of the amount of cards sold and postal charges decreased to £2,628 (£3,451 in 2021). The turnover recorded of £16,096, a decrease from 2021 sales of £20,702. Donations made with card orders also decreased (£1,743 compared with £2,819 in 2021) and the sale of Christmas cards through the website were £3,574 lower in 2022. The gross profit margin, before donations, has increased to 42% from 29% achieved in 2021. Overall there was an increase in net profit to £6,775 (2021: £5,912) and wages, audit and professional charges are absorbed by the Charity.

The Council would like to record their grateful thanks to all our artists: Grant Cathro, Hugh Durrant, Trevor Murphy, Barbara Peirson, Edward Petherbridge, Abigail McKern, Eira Reeves, Philip Franks, Rufus Wright, Sophie Mensah and Philip Alexander Sugg for the use of their original designs for the cards. We thank the Card Committee for their hard work throughout the year.

#### ***Welfare***

During the year the Fund has provided support to 426 beneficiaries, of whom 106 received regular financial help in the year. The decline in the number receiving regular help reflects the older age profile of those receiving this support, with sadly a number passing away during and following Covid. The Fund provided assistance with general household expenses, the cost of replacing household equipment, mobility aids, physiotherapy, osteopathy and in some cases, the shortfall on nursing home fees.

The total grants paid out were as follows:

Weekly allowances	£378,460
Monthly Grants	£267,632
Summer Grants	£60,000
Christmas Grants	£56,000
Hampers	£11,776
Queens Jubilee	£6,860
ABF Emergency Grant	£122,970
	<hr/>
	£903,698

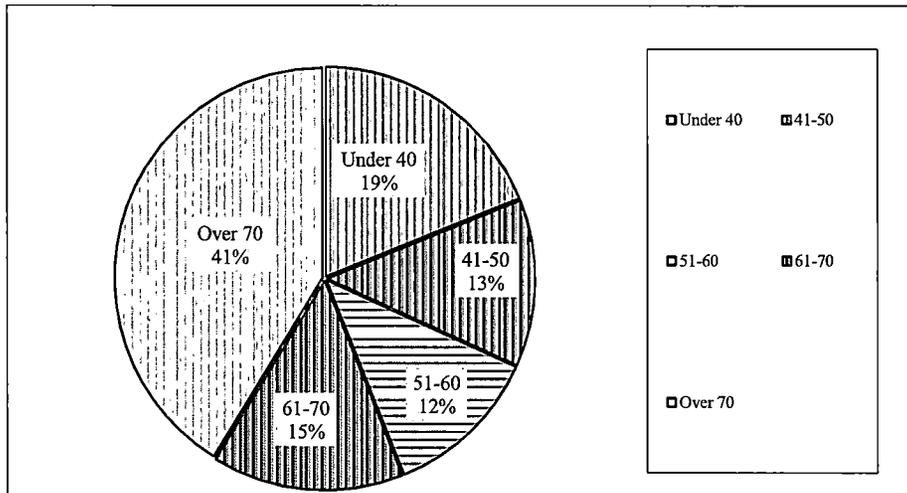
**THE ACTORS' BENEVOLENT FUND**

**REPORT OF THE COUNCIL**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

The Fund has also been able to provide invaluable advice about entitlement to state benefits.

Around 56% of beneficiaries are over 60, the rest are much younger with the youngest in their early 20s. Sadly illness or accidents can strike at any age, with a trend of physical injuries afflicting the younger beneficiaries.



Almost all of our beneficiaries have severe health problems and many of them are battling with more than one illness. All of them are on a low income, which makes the management of ill health or injury for them even more difficult.

The majority of our beneficiaries live in their own homes and wish to carry on living independently. It is the aim of the Fund to support them and enable them to do this, whenever possible.

However, some beneficiaries do eventually have to go into long term residential care homes. The Fund may need to step in to pay the shortfall on their fees for long term care.

During the year many beneficiaries received advice from the Fund's Welfare Advisors. It is our continuing aim to ensure that as many as possible of the Fund's beneficiaries, some of whom have been beneficiaries for a long time, have personal contact with someone connected directly with the Fund. This helps them to feel comfortable in asking for help, ensures that we can pick up on their specific needs and enables staff to check that they are receiving the help from the state to which they are entitled.

The state benefit system is now so complex and changes so regularly that it is difficult for people to negotiate. Inevitably benefit agency staff themselves can be prone to mistakes or unable to respond as quickly as they would like due to their workload. All this can be very stressful for people already coping with ill health and low incomes. This is why the ABF provides benefits advice to beneficiaries, helping them to navigate through the benefit system to access their entitlements.

## THE ACTORS' BENEVOLENT FUND

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#### ***Fellow Charities***

The Council would like to thank the trustees and staff of our fellow entertainment charities with whom we have worked closely over the year in the interests of all our beneficiaries.

Actors' Children's Trust	The Royal Ballet Benevolent Fund
Theatre Chaplaincy UK	The Royal Opera House Benevolent Fund
The Film & Television Charity	The Royal Theatrical Fund
The Royal Variety Charity	The Theatrical Guild
The Equity Charitable Trust	The Drury Lane Theatrical Fund
The Evelyn Norris Trust	Help Musicians
The Ralph and Meriel Richardson Foundation	The Grand Order of Water Rats
The International Performers Aid Trust	Dancers' Career Development Fund
The King George V Fund	

#### ***Staff***

The Council was grateful to the staff team of Carolyn Barker, Sue Basten, Sue Carlsen-Jones, Jonathan Ellicott, Tamsin Keeley, Natasha Luck, Sue Povey, Imogen Irving and Pauline Burnett during the year.

Staff pay is set by reference to general inflation, with adjustment based on an appraisal of staff performance at the end of each year.

#### **FINANCIAL REVIEW**

In 2022 the Council continued to manage the Fund's Accounts through the Finance Committee. This committee normally meets four times a year, or when required. A budget for the next year was scrutinised and approved. Levels of expenditure relative to income have been reviewed, with the principal aim of ensuring the Fund remains viable for the long term. The Annual Accounts have been discussed in detail and the Fund's Stockbroker has presented his vision for the prospects of the Fund's investment income for the next year.

The detail of the Fund's investment performance is contained in the notes to these financial statements. This forms the principal funding source of the charity, aided by donations and bequests. The Council is satisfied that the Fund's stockbrokers have adopted an appropriate stance to safeguard the Fund's finances. This has stood the Fund in very good stead over the medium and long term by continuing to achieve growth in capital and an increased income stream to support beneficiaries, however 2022 was a challenging year across markets.

During the year the Council has monitored the levels of expenditure through the Fund's quarterly management accounts, issuing timely direction in the form of control measures, limits on levels of grant and economies to be made.

#### **Results**

The deficit before unrealised losses for the year amounted to £131,631 (2021: surplus of £181,879). General funds decreased from £1,402,832 in 2021 to £1,367,417 at 31 December 2022. Expenditure on charitable activities, grants and the running of the Fund, was £1,660,857 in 2022 and £1,567,835 in 2021.

Spend on grants and allowances was up in 2022 compared to 2021, with more support being provided in this manner, while there was a reduction in spend on emergency grants due to the Covid grant scheme ending.

Donations and Bequests are down on last year, which reflects a trend across the sector and is not specific to the ABF. Bequests are in any case not a predictable source of income and fluctuate over the years.

The age profile of beneficiaries is changing, and although we continue to help many elderly people, we are also reaching a wider group of younger people who are in difficulty.

## **THE ACTORS' BENEVOLENT FUND**

### **REPORT OF THE COUNCIL**

#### **FOR THE YEAR ENDED 31 DECEMBER 2022**

##### **Investment performance**

Reporting to the council regularly, the Treasurer and Finance Committee monitors the performance of the investments. In 2022 the portfolios under performed some of the market indices but outperformed the FTSE 250 index which most closely reflects the managers focus. It is noted that the significant returns in the past, above all benchmarks, over very many years, have not accrued evenly so the trustees realistically expect our managers to enjoy recovery and overall outperformance from their area of expertise in due course.

##### **Plans for Future Periods**

The Council is leading the fund through a process of modernisation, adopting charity sector best practice, working constructively with the Charity Commission and aiming to mobilise the extensive resources generated over recent years to help many more actors and stage managers in need, alongside the beneficiaries the Fund helps today. The Trustees believe that the fund needs to become more innovative to meet the needs of the vulnerable in the 70,000 plus theatrical community. As well as reforming governance and strategy to make the Fund much more effective, this means reviewing all grant schemes and Fund processes to achieve more impactful outcomes, to meet today's needs and so to help more people. Medium and longer term planning will look to develop both the help given and income raised to build a long term active and secure future for the Fund. The intention is to develop a contemporary interpretation of the aims of Sir Henry Irving and other founders to support the theatrical community. The Council believes that change should be organic, over a period of time, and always founded on the need to protect the Fund's strong capital base. The Council is also aware that plans to develop new services will, in time, require longer term funding to match and the development of new income streams will be part of the medium term agenda.

In its work, the Fund continues to examine every applicant's case objectively; deciding on the level of support appropriate to each individual case and organising the implementation of that support. Every opportunity is taken to seek support from other charities in order to share the expenditure on individuals whenever possible. Here too though relationships are being re-examined to deepen and widen alliances and collaboration to build the effectiveness of support from the Fund itself and from its partner charities by working together.

The Council considers that the expendable cash reserves held by the charity are adequate to maintain the charity's operations in the year ahead should income from the Fund's investments fluctuate. Such has been the strength of the Fund's financial position that, with the support of the 2022 AGM, the Fund has the latitude to operate with cautious deficits in the short to medium term to develop and offer strengthened help to current and future beneficiaries. A decision reached in 2020 to add legacy donations received to the general fund rather than investing these, will continue.

As such, the financial statements are prepared on a going concern basis.

Efforts will continue to be made in the established manner to encourage more people from the acting profession to become members.

The ABF's project to catalogue and preserve the historic records and memorabilia of the charity has been completed. The Fund has now to decide whether to place the archive in the care of a major library with full public access or whether to develop a public archive at its premises.

The Fund has considerable financial resources and, as a consequence, the Trustees believe that the Fund is well placed to manage its business risks successfully.

## **THE ACTORS' BENEVOLENT FUND**

### **REPORT OF THE COUNCIL**

#### **FOR THE YEAR ENDED 31 DECEMBER 2022**

#### **POST BALANCE SHEET EVENTS**

As noted above, at the time of writing the internal dispute between the Fund and a small group of members has continued. Whilst the Fund is trying to secure a mediated settlement, it is not possible to foresee how this matter will progress. The dispute has imposed substantial unnecessary costs, but it does not pose a threat to the Fund's ongoing work.

The Charity Commission has pronounced itself content and has been supportive of the measures taken by the trustees to reform the Fund by implementing the action plan that the Commission imposed last year because of previous failings in governance. However, the Commission has yet to close its review of the Fund at the time of writing and with the continuation of the dispute.

#### **INVESTMENT POWERS AND POLICIES**

Under the Memorandum and Articles of Association the Fund has the power to invest in any way the Trustees wish. The Trustees have delegated discretionary management of the investment portfolio to Charles Stanley & Co. Ltd. It is the Trustees' aim that the portfolio is managed with a view to achieving a combination of capital appreciation, an average level equity income and a medium level of risk for the portfolio as a whole.

The investment manager has been advised to act in a prudent manner and avoid investments that might adversely affect the reputation of the Fund.

#### **RESERVES POLICY**

Throughout its history ABF has operated as an endowment based charity. Certain funds held are classified as Permanent Endowment, meaning only the income arising on such funds can be expended for charitable purposes. A larger portion of total funds is classified as Expendable Endowment; the Trustees aim to spend the income arising on these funds although it is legally permissible to expend capital.

The Trustees' policy is to invest investment gains, and in perpetuity donations from grant making trusts and foundations in the Fund's investment portfolio and so safeguard future income. The extent of funds held as Expendable Endowment has resulted in the Trustees concluding that it is not necessary to hold general reserves. Income received that does not fall under the category to be invested should be expended. Where total income is insufficient to meet the Fund's financial commitments the trustees will consider the use of the Expendable Endowment Fund.

The results for 2022 show that the Fund has recorded a deficit on the general fund of £49,183 prior to transfers of £13,768. The balance of reserves remaining on this fund has increased to £1,367,417. Combined with other funds of £34,196,477 this provides total reserves of £35,563,894. Of these funds £168,597 are designated for the maintenance and repair of 6 Adam Street as necessary.

Given the charity's reliance on reserves for investment to generate the majority of its funds, the goal of the charity is to maintain reserves at a level at least sufficient to support its beneficiaries, excluding bequests received. However, given the size of those reserves the Fund believes that some funds can and should be applied to broaden and deepen the work and reach of the fund and to create a basis to generate further future income streams for the future.

**THE ACTORS' BENEVOLENT FUND**

**REPORT OF THE COUNCIL**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS**

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Fund at the end of the financial year and of its surplus or deficit for the financial year. In so doing, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make suitable judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Fund will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Fund and which enable them to ascertain the financial position of the Fund and will enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Fund and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**AUDITORS**

A resolution may be proposed at the Annual General Meeting that Bessler Hendrie LLP be reappointed as auditors to the Fund for the ensuing year.

**STATEMENT OF DISCLOSURE TO AUDITORS**

In the case of each person who was a trustee at the time this report was approved:

- So far as we are aware there is no relevant information of which the Fund's auditors are unaware; and
- As Trustees of the Fund we have taken all steps that we ought to have taken to make ourselves aware of any relevant audit information to establish that the Fund's auditors are aware of that information.

This confirmation is given and should be interpreted in accordance with the provision of section 418 of the Companies Act 2006.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

By order of the Council

  
Trustee

Date: 15 September 2023

**INDEPENDENT AUDITORS' REPORT**  
**TO THE MEMBERS OF THE ACTORS' BENEVOLENT FUND**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**Opinion**

We have audited the financial statements of Actors Benevolent Fund (the 'charitable company') for the year ended 31 December 2021 which comprise of its Statement of Financial Activities, the Balance Sheet, Statement of Income and Expenditure account, the Statement of Cash Flows and notes to the financial statements. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**INDEPENDENT AUDITOR'S REPORT - continued**  
**TO THE MEMBERS OF THE ACTORS' BENEVOLENT FUND**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**Other information**

The other information comprises the information included in the report of the council, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Council, including strategic report, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Council, including strategic report, has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Council including strategic report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees report and from the requirement to prepare a strategic report.

**INDEPENDENT AUDITOR'S REPORT - continued**  
**TO THE MEMBERS OF THE ACTORS' BENEVOLENT FUND**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**Responsibilities of trustees**

As explained more fully in the statement of Trustees' responsibilities set out on page 10-11, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud, and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with management. In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our approach was as follows:

- We obtained an understanding of the legal and regulatory frameworks that are applicable to the charitable company and the sector in which it operates and determined that the significant frameworks, which are directly relevant to specific assertions in the financial statements, are those that relate to the reporting framework (Statement of Recommended Practice – Accounting and Reporting by Charities (FRS 102) (SORP 2019), FRS 102, the Companies Act 2006, the Charities Act 2011) including Covid-19 concessions and the relevant tax regulations in the UK. This included discussions amongst the members of the audit team and tax specialists.
- We understood how the charitable company is complying with those frameworks through enquiry with the trustees and management.
- We assessed the risks related to the control environment and in particular those related to management override of controls.

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Our procedures involved the following:

- Inquire of management and the trustees regarding their knowledge and actions relating to any non-compliance with laws and regulations that could affect the financial statements.
- Reviewing the financial statement disclosures and testing supporting documentation.
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- Reading minutes of meetings of the council of trustees and various sub-committees.
- Obtaining and reading correspondence from legal and regulatory bodies including HMRC and The Charities Commission.

**INDEPENDENT AUDITOR'S REPORT - continued**  
**TO THE MEMBERS OF THE ACTORS' BENEVOLENT FUND**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

- In addressing the risk of fraud through management override of controls, testing the appropriateness of journal adjustments, accounting estimates and judgements made.

There are inherent limitations in the audit procedures described above and, the further removed non-compliance with laws and regulations is from events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Bessler Hendrie LLP*

Andrea Hollo (Senior Statutory Auditor)  
For and on behalf of Bessler Hendrie LLP

Chartered Accountants  
Statutory Auditor  
Ashbourne House  
The Guildway  
Old Portsmouth Road  
Guildford  
GU3 1LR

Date: *15 September 2023*

**THE ACTORS' BENEVOLENT FUND**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	General Funds £	Designated Funds £	Expendable Endowment Funds £	Permanent Endowment Funds £	Total funds 2022 £	Total funds 2021 £
<b>Income</b>							
Donations and legacies	3	358,048	-	4,900	-	362,948	762,608
Trading activities	5	16,096	-	-	-	16,096	20,702
Investments	6	1,246,763	-	-	8,868	1,255,631	1,045,519
Other income		88	-	-	-	88	3,961
<b>Total income</b>		<b>1,620,995</b>	<b>-</b>	<b>4,900</b>	<b>8,868</b>	<b>1,634,763</b>	<b>1,832,790</b>
<b>Expenditure</b>							
Trading activities	5	9,321	-	-	-	9,321	14,790
Investment management fees		-	-	96,216	-	96,216	68,286
Expenditure on Charitable activities		1,660,857	-	-	-	1,660,857	1,567,835
<b>Total expenditure</b>	8	<b>1,670,178</b>	<b>-</b>	<b>96,216</b>	<b>-</b>	<b>1,766,394</b>	<b>1,650,911</b>
Net (losses) / gains on investments		-	-	(3,970,296)	17,882	(3,952,414)	5,795,685
Net gains / (losses) on tangible assets				379,921		379,921	-
<b>Net (expenditure) / income and net movement in funds for the year</b>		<b>(49,183)</b>	<b>-</b>	<b>(3,681,691)</b>	<b>26,750</b>	<b>(3,704,124)</b>	<b>5,977,564</b>
<b>Transfers between funds</b>		<b>13,768</b>	<b>-</b>	<b>(4,900)</b>	<b>(8,868)</b>	<b>-</b>	<b>-</b>
<b>Net Movement in Funds</b>		<b>(35,415)</b>	<b>-</b>	<b>(3,686,591)</b>	<b>17,882</b>	<b>(3,704,124)</b>	<b>5,977,564</b>
<b>Reconciliation of funds</b>							
Funds brought forward		1,402,832	168,597	37,386,402	310,187	39,268,018	33,290,454
<b>Funds carried forward</b>		<b>1,367,417</b>	<b>168,597</b>	<b>33,699,811</b>	<b>328,069</b>	<b>35,563,894</b>	<b>39,268,018</b>

The notes on pages 22 to 35 form part of these financial statements

**THE ACTORS' BENEVOLENT FUND**

**BALANCE SHEET**

**AS AT 31 DECEMBER 2022**

	Notes	2022 £	2021 £
<b>Fixed assets</b>			
Intangible assets	10	1	1
Tangible assets	11	1,554,520	1,177,702
Investments	12	32,658,144	36,724,659
		<u>34,212,665</u>	<u>37,902,362</u>
<b>Current assets</b>			
Stocks	13	2,513	1,203
Debtors	14	45,800	22,863
Cash at bank and in hand		1,460,261	1,450,833
		<u>1,508,574</u>	<u>1,474,899</u>
<b>Creditors: amounts falling due within one year</b>	15	(157,345)	(109,243)
<b>Net current assets</b>		<u>1,351,229</u>	<u>1,365,656</u>
<b>TOTAL NET ASSETS</b>		<u>35,563,894</u>	<u>39,268,018</u>
<b>Financed by</b>			
<b>FUNDS</b>			
Permanent Endowment	16	328,069	310,187
Expendable Endowment	16		
Revaluation reserve		6,386,116	10,189,550
Other		27,313,695	27,196,852
Designated	16	168,597	168,597
General	16	1,367,417	1,402,832
		<u>35,563,894</u>	<u>39,268,018</u>

The financial statements were approved by the Board of Trustees on 15 September 2023 and were signed on its behalf by:



COLIN BENNETT - Honorary Treasurer

The notes on pages 22 to 35 form part of these financial statements

**THE ACTORS' BENEVOLENT FUND**

**STATEMENT OF INCOME AND EXPENDITURE**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

	2022	2021
	£	£
<b>Income</b>		
Donations and legacies	362,948	762,608
Gains on investments	73,118	79,450
Interest and investment income	1,182,513	966,069
Non charitable trading activities	16,096	20,702
Other income	88	3,961
<b>Gross income in the reporting period</b>	<u>1,634,763</u>	<u>1,832,790</u>
<b>Expenditure</b>		
Operating expenditure	1,762,127	1,644,041
Depreciation	4,267	6,870
<b>Total expenditure in the reporting period</b>	<u>1,766,394</u>	<u>1,650,911</u>
<b>Net (expenditure) / income for the financial period</b>	<u><u>(131,631)</u></u>	<u><u>181,879</u></u>

**THE ACTORS' BENEVOLENT FUND**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	2022 £	2021 £
<b>Cash (used) / generated in operating activities</b>	18	<u>(109,069)</u>	<u>302,124</u>
<b>Cash from investing activities</b>			
Interest income		5,560	117
Purchase of tangible assets		(1,164)	(2,248)
Purchase of investments		(3,377,931)	(6,563,434)
Disposal of investments		3,492,032	7,055,447
<b>Cash generated in investing activities</b>		<u>118,497</u>	<u>489,882</u>
<b>Increase in cash and cash equivalents in the year</b>		<u>9,428</u>	<u>792,006</u>
<b>Cash and cash equivalents at the beginning of the year</b>		<u>1,450,833</u>	<u>658,827</u>
<b>Total cash and cash equivalents at the end of the year</b>		<u><u>1,460,261</u></u>	<u><u>1,450,833</u></u>

The notes on pages 22 to 35 form part of these financial statements

## THE ACTORS' BENEVOLENT FUND

### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 DECEMBER 2022

## **1 ACCOUNTING POLICIES**

### ***Accounting convention***

The financial statements have been prepared under the historical cost convention, modified by the revaluation of certain fixed assets and in accordance with applicable accounting standards.

The Actors Benevolent Fund meets the definition of a Public Benefit Entity under FRS 102.

The financial statements have been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (FRS 102) (SORP 2019) issued in October 2019, FRS 102 and the Companies Act 2006.

The financial statements contain information about The Actors Benevolent Fund as an individual entity and do not contain consolidated financial information as the parent of a group, as the subsidiary became a dormant company in 2018.

### ***Incoming resources***

All incoming resources are included in the statement of financial activities when the charity is entitled to the income, the amount can be quantified with reasonable accuracy and it is considered probable that the income will be received. The following specific policies are applied to particular categories of income:

- Investment income is included when receivable.
- Incoming resources from charitable trading activities are accounted for when earned.
- Legacy income is recognised at the earlier of cash received and when the receipt of legacy is probable, the amount can be estimated reliably and the conditions attached to the legacy are in the control of the charity or the conditions have been met. Where amounts are uncertain, legacies are disclosed as contingent assets in the notes to the Accounts.
- Rental income is included on an accruals basis in line with the provisions of the underlying lease.

### ***Resources expended***

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that heading.

- Costs of raising funds are those costs incurred in the management of the investment portfolio and those incurred in trading activities that raise funds.
- Support costs have been allocated to activity cost categories on a basis consistent with their use of resources, e.g. staff costs, premises costs, general administration and telephone, postage and stationery by staff time and all other costs by their usage.

## THE ACTORS' BENEVOLENT FUND

### NOTES TO THE FINANCIAL STATEMENTS - continued

#### FOR THE YEAR ENDED 31 DECEMBER 2022

#### **1 ACCOUNTING POLICIES (continued)**

##### ***Intangible assets***

Intangible assets comprising of copyrights are shown at their historical cost and amortised over their estimated useful life on a straight line basis over a period of 10 years.

##### ***Fixed assets***

Individual fixed assets costing more than £500 are capitalised and stated at cost less accumulated depreciation. Cost includes the original purchase price and costs directly attributable to bringing the asset to its working condition for intended use. Depreciation is provided at the following rates in order to write the asset off over its useful life;

Office furniture, fixtures and fittings	20% per annum on cost
---	-----------------------

Depreciation is provided for in full in the year of acquisition and not provided for in the year of disposal.

##### ***Investments***

Fixed asset investments are included at market value at the balance sheet date.

Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the statement of financial activities in the year of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the statement of financial activities based on the market value at the year end.

##### ***Mixed use property***

Mixed use property is split between fixed assets and investments. The proportion (based on square footage) that is used by the charity is disclosed within fixed assets. The remaining part of the property which is used for generation of rentals is disclosed within investments.

##### ***Stocks***

Stock is valued at the lower of cost and estimated selling price and represents Christmas cards that are yet to be sold at the year end.

##### ***General Fund***

The General Fund consists of those funds which the charity may use in furtherance of its charitable objectives at the discretion of the trustees and which have not been designated.

## THE ACTORS' BENEVOLENT FUND

### NOTES TO THE FINANCIAL STATEMENTS - continued

#### FOR THE YEAR ENDED 31 DECEMBER 2022

#### **1 ACCOUNTING POLICIES (continued)**

##### ***Designated Funds***

Designated Funds are funds set aside out of general funds and designated for specific purposes by the trustees. An amount per annum is transferred to this fund to meet the cost of repairs on 6 Adam Street.

##### ***Expendable Endowment Funds***

Expendable Endowment Funds are those funds received by the charity which have been invested to generate income. Income arising on this fund is applied in furtherance of the charity's objects and has been included in unrestricted income. The capital of the fund may be converted to income at the discretion of the trustees.

##### ***Permanent Endowment Funds***

Permanent Endowment Funds represent funds received by the charity whose capital may not be expended. Income is applied in the furtherance of the charity's objects.

##### ***Operating leases***

Rentals paid under operating leases are included in resources expended as incurred. Rental charges are charged on a straight line basis over the term of the lease.

##### ***Taxation***

The company is a registered charity and, therefore, is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

##### ***Pensions***

The charity operates a defined contribution pension scheme, contributions being charged to the Statement of Financial Activities when payable in accordance with the rules of the scheme.

##### ***Going concern***

Given the level of reserves available to the charity, the Council Members consider that there are no material uncertainties regarding the ability of the charity to continue for the foreseeable future.

##### ***Financial Instruments***

Financial instruments (i.e. financial assets and liabilities) are classified as basic or non-basic in accordance with the requirements of FRS 102 Section 11. Basic financial instruments are recognised at amortised cost using the effective interest rate method. The charity does not have any non-basic financial instruments.

##### ***Grants receivable***

Government grants relate to grants receivable under the Coronavirus Job Retention Scheme and are accounted for under the accruals model. Grants relating to revenue are recognised in donations and legacies on a systematic basis over the period in which the entity recognises the related costs for which the grant is intended to compensate.

**THE ACTORS' BENEVOLENT FUND**

**NOTES TO THE FINANCIAL STATEMENTS - continued**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**1 ACCOUNTING POLICIES (continued)**

***Accounting estimates and key judgements***

(a) Independent valuations - the charity carries its mixed use property at fair value, with changes in fair value being recognised in the Statement of Financial Activities. The charity engages independent valuation specialists to determine fair value. The key assumptions used to determine the fair value of mixed use property are further explained in note 11.

(b) Income recognition of legacies - legacies have been recognised once the value can be measured reliably rather than based on past experience.

(c ) Mixed use property - this is split between fixed assets and investments. The split is based on an estimate of the square footage used by the charity and rented out.

***Termination Payments***

Termination payments are recognised as an expense within the profit or loss account in the period in which the employment ceases. At this point the charity is committed by legislation, by contractual or by other agreements to terminate the employment.

**2 LEGAL STATUS**

The charity is a private company, limited by guarantee, registered in England and Wales. The charity's registered number and registered office can be found on the Charity Information page. As the company is limited by guarantee, it therefore has no share capital. In the event of the charity being wound up, each member's guarantee is limited to 50p.

**3 INCOME FROM DONATIONS AND LEGACIES**

<b>Donations and legacies</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Gifts (including subscriptions)	63,444	199,988
Royalties	29,309	37,464
Bequests	270,195	520,611
Grants receivable	-	4,545
	<u>362,948</u>	<u>762,608</u>

All of the income from donations and legacies received in both the current and prior year related to unrestricted funds. The charity has a policy of adding bequests and in perpetuity donations from grant making trusts and foundations to the value of endowments although these can be expended in furtherance of the charity's aims if it so wishes. During the year bequests were added to unrestricted funds following a council decision.

**THE ACTORS' BENEVOLENT FUND**

**NOTES TO THE FINANCIAL STATEMENTS - continued**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>4 BEQUESTS RECEIVED</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Agnes Boyd	4,545	-
Barbara Shelley	20,000	-
Clifford Rose	1,000	-
Dr Peter John Whittle	20,250	-
Gerald Grant Sim	10,667	-
John Reginald Jevons	30,019	-
John Richard Kennedy	152,267	-
Malcolm Hartley Colston	2,500	-
Margaret (Ags) Irwin	3,875	-
Margaret Jane Barrett	2,625	-
Paula Swift	500	-
Barbara Richmond	-	160,000
Bernard Francis Hepton	-	68,486
Christopher Guy Thomas Elliott	-	15,000
Derek Fowlds	-	1,000
Elizabeth Sellars/Henley	-	7,984
Enid Pearson	-	500
Gertrude Blunsden	-	22
John Rye	21,947	250,000
Marilyn Bannen	-	6,559
Patricia Marmont	-	10,000
Sean Vincent Castle	-	1,000
Pamela Ann Simons	-	60
	<u>270,195</u>	<u>520,611</u>

**5 TRADING ACTIVITIES**

Trading activities relate to the sale of Christmas cards.

Gross profit achieved on Christmas card sales in the year was £6,775, compared with £5,912 in 2021. In addition, the trading activities raised donations of £1,743 (2021: £2,819).

**THE ACTORS' BENEVOLENT FUND**

**NOTES TO THE FINANCIAL STATEMENTS - continued**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**6 INVESTMENT INCOME**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Quoted investment income	1,173,645	954,212
Unquoted investment income	8,868	11,857
Bank deposit interest	5,560	117
Rent receivable and service charge	67,558	79,333
	<u>1,255,631</u>	<u>1,045,519</u>

Quoted investment income is generated by the investment of the Charity's endowment funds in a combination of shares and bonds as advised by Charles Stanley & Co. Ltd.

Unquoted investment income is generated from investment in COIF charity investment funds.

Rent receivable and service charges are derived from the tenants of the property at 6 Adam Street, WC2N 6AD.

**7 AMOUNTS RECEIVABLE UNDER OPERATING LEASES**

Future minimum rentals receivable under non-cancellable operating leases are as follows:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Less than one year	80,033	39,783
One to five years	211,350	291,383
Total	<u>291,383</u>	<u>331,166</u>

**THE ACTORS' BENEVOLENT FUND**

**NOTES TO THE FINANCIAL STATEMENTS - continued**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**8 TOTAL RESOURCES EXPENDED**

	<b>Basis of allocation</b>	<b>Cost of Generating Funds £</b>	<b>Charitable Services £</b>	<b>Administration £</b>	<b>Governance £</b>	<b>2022 £</b>	<b>2021 £</b>
<b>Cost directly allocated to activity</b>							
Cost of Christmas cards	Direct	9,321	-	-	-	9,321	14,790
Grants paid to individuals	Direct	-	903,698	-	-	903,698	1,107,144
Investment management fees	Direct	96,216	-	-	-	96,216	68,286
AGM expenses	Direct	-	-	-	15,364	15,364	-
Legal and Professional fees	Direct	-	-	-	144,201	144,201	68,605
Audit Fees	Direct	-	-	-	33,875	33,875	18,750
<b>Support costs allocated to activities</b>							
Staff costs	Staff time	-	275,403	44,084	78,380	397,866	245,251
Travel and Subsistence	Usage	-	386	43	-	429	110
Premises Costs	Staff time	-	55,766	8,926	15,871	80,564	62,325
General administration	Staff time	-	4,190	671	1,192	6,053	4,038
Telephone, postage and stationery	Staff time	-	11,981	1,918	3,410	17,308	11,694
Bank charges	Usage	-	2,605	289	-	2,894	2,863
Equipment costs	Usage	-	19,621	2,180	-	21,801	24,738
Depreciation	Usage	-	3,840	427	-	4,267	6,870
Advertising and public relations	Usage	-	29,283	3,254	-	32,537	15,447
		<b>105,537</b>	<b>1,306,773</b>	<b>61,790</b>	<b>292,293</b>	<b>1,766,394</b>	<b>1,650,911</b>

The charity has taken advantage of the exemption available in charity law not to disclose the names of grant recipients.

	<b>2022 £</b>	<b>2021 £</b>
This is stated after charging/(crediting):		
Auditors remuneration	33,875	18,750
Depreciation	4,267	6,870
Operating lease income	(67,558)	(79,333)
Rentals under operating leases		
- Hire of plant and machinery	773	719

**THE ACTORS' BENEVOLENT FUND**

**NOTES TO THE FINANCIAL STATEMENTS - continued**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>9 EMPLOYEE INFORMATION</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Staff Costs</b>		
Wages and salaries	299,547	210,769
Other termination payments	53,529	-
Social Security costs	30,155	18,071
Pension costs	14,635	16,411
	<u>397,866</u>	<u>245,251</u>
The average number of employees during the year was as follows:		
Direct charitable activity	6	6
Administration of charity	1	1
	<u>7</u>	<u>7</u>

The average number of full-time equivalent employees during the year was 4 (2021: 5).

In the year one employee's total employee benefits, including national insurance but excluding employer pension, was between £90,000 - £100,000 (2021: Nil) and one employee's was between £70,000 - £80,000 (2021: 1 ). All pension costs are allocated to activities in proportion to the related staffing costs incurred and are wholly charged to unrestricted funds.

No trustee received remuneration during the year or in the previous year.

Trustees' expenses during the year totalled £447 (2021: £NIL). Two trustees (2021: NIL) travel expenses were reimbursed.

The key management personnel of the charity comprised of the General Secretary (now CEO) and the Executive Council. The total employee remuneration and benefits of the key management personnel of the Charity were £172,277 (2021: £77,265).

**10 INTANGIBLE FIXED ASSETS**

	<b>Design Copyright £</b>
<b>Cost</b>	
At 1 January 2022	2,000
Additions	-
At 31 December 2022	<u>2,000</u>
<b>Amortisation</b>	
At 1 January 2022	1,999
At 31 December 2022	<u>1,999</u>
<b>Net book amount</b>	
At 31 December 2022	<u>1</u>
At 31 December 2021	<u>1</u>

**THE ACTORS' BENEVOLENT FUND**

**NOTES TO THE FINANCIAL STATEMENTS - continued**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**11 TANGIBLE FIXED ASSETS**

	<b>Property £</b>	<b>Office furniture Fixtures and Fittings £</b>	<b>Total £</b>
<b>Cost or Valuation</b>			
At 1 January 2022	1,170,245	55,048	1,225,293
Additions	-	1,164	1,164
Disposals	-	-	-
Surplus on revaluation	379,921	-	379,921
At 31 December 2022	<u>1,550,166</u>	<u>56,212</u>	<u>1,606,378</u>
<b>Depreciation</b>			
At 1 January 2022	-	47,591	47,591
Charge for the year	-	4,267	4,267
Disposals	-	-	-
At 31 December 2022	<u>-</u>	<u>51,858</u>	<u>51,858</u>
<b>Net book amount</b>			
At 31 December 2022	<u>1,550,166</u>	<u>4,354</u>	<u>1,554,520</u>
At 31 December 2021	<u>1,170,245</u>	<u>7,457</u>	<u>1,177,702</u>

Property represents the proportion of the freehold property of 6 Adam street used by the charity. This property was valued on an open market basis by the trustees. Open market value is considered to be equal to the property's fair value.

If the property had not been revalued its net book value at the balance sheet date would have been in line with the proportion of its historical cost of £343,151 (2021: £343,151). No depreciation is charged on the property as it is maintained in good order.

**12 INVESTMENTS**

	<b>Investment Property £</b>	<b>Quoted Investments £</b>	<b>Unquoted Charities Investment Fund £</b>	<b>2022 £</b>	<b>2021 £</b>
<b>Market value</b>					
At 1 January 2022	979,755	35,582,567	162,337	36,724,659	31,420,987
Additions	-	3,377,931	-	3,377,931	6,563,434
Disposals	-	(2,715,188)	-	(2,715,188)	(6,034,011)
Net realised (losses) / gains	318,079	(5,028,461)	(18,876)	(4,729,258)	4,774,249
At 31 December 2022	<u>1,297,834</u>	<u>31,216,849</u>	<u>143,461</u>	<u>32,658,144</u>	<u>36,724,659</u>

**THE ACTORS' BENEVOLENT FUND**

**NOTES TO THE FINANCIAL STATEMENTS - continued**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**12 INVESTMENTS (continued)**

	<b>Investment Property £</b>	<b>Quoted Investments £</b>	<b>Unquoted Charities Investment Fund £</b>	<b>2022 £</b>	<b>2021 £</b>
Historical Cost at 31 December 2022	<u>287,294</u>	<u>27,048,290</u>	<u>86,579</u>	<u>27,422,163</u>	<u>27,188,756</u>

The above figure includes £2 share capital held by the charity in ABF Trading Limited, a company registered in England and Wales company registration number 03589944, which became dormant in 2018. This represents a 100% holding.

Quoted investments are maintained by the Fund's broker Charles Stanley & Co. Ltd. who are in control of the structure of the portfolio. Their performance is monitored by the Finance Committee.

Investment property represents the proportion of the freehold interest in 6 Adam Street, London WC2 used for rental. This property was valued on an open market basis by the trustees. Open market value is considered to be equal to the property's fair value.

**Permanent Endowment investments**

The capital gains and losses arising on Permanent Endowment investments must be re-invested and not spent on the charity's objectives as though they were income. Included in the above as Permanent Endowment investments are:

	<b>Covent Garden Theatre Fund £</b>	<b>The Betty Fund £</b>	<b>Royal Dramatic College Pension £</b>	<b>Total £</b>
<b>Market value</b>				
At 1 January 2022	147,852	88,252	74,083	310,187
Additions	-	-	-	-
Disposals	-	-	-	-
Net unrealised gains	<u>36,758</u>	<u>(10,262)</u>	<u>(8,614)</u>	<u>17,882</u>
Market Value at 31 December 2022	<u>184,610</u>	<u>77,990</u>	<u>65,469</u>	<u>328,069</u>
<b>Quoted Investments</b>			<b>2022 £</b>	<b>2021 £</b>
Invested directly in the UK			26,159,473	30,525,191
Invested outside the UK			<u>5,057,376</u>	<u>5,057,376</u>
			<u>31,216,849</u>	<u>35,582,567</u>

**THE ACTORS' BENEVOLENT FUND**

**NOTES TO THE FINANCIAL STATEMENTS - continued**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**13 STOCKS**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Stock of Christmas Cards held for resale	<u>2,513</u>	<u>1,203</u>

**14 DEBTORS**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Income Tax Recoverable	1,241	4,736
VAT	2,793	-
Other debtors	844	4,731
Prepayments and accrued income	<u>40,922</u>	<u>13,396</u>
	<u>45,800</u>	<u>22,863</u>

**15 CREDITORS: amounts falling due within one year**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Accruals for grants payable	4,914	1,500
Trade creditors	14,477	14,645
Taxes & social security costs	9,403	7,321
Other creditors	42,299	41,511
Accruals and deferred income	<u>86,252</u>	<u>44,266</u>
	<u>157,345</u>	<u>109,243</u>

Deferred income has arisen in respect of rental income invoiced in advance.

**THE ACTORS' BENEVOLENT FUND**

**NOTES TO THE FINANCIAL STATEMENTS - continued**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**16 FUNDS**

	Balance 01.01.2022	Transfers	Incoming Resources	(Outgoing) Resources	Investment Gains/ (Losses)	Balance 31.12.2022
	£	£	£	£	£	£
<b>Permanent Endowment</b>						
Royal Dramatic College Pension Fund	74,083	(2,098)	2,098	-	(8,614)	65,469
Covent Garden Theatre Fund	147,852	(4,440)	4,440	-	36,758	184,610
The Betty Fund	88,252	(2,330)	2,330	-	(10,262)	77,990
	<u>310,187</u>	<u>(8,868)</u>	<u>8,868</u>	<u>-</u>	<u>17,882</u>	<u>328,069</u>
<b>Expendable Endowment</b>						
<b>Main Fund</b>						
Revaluation reserve	9,244,037	604,146	-	-	(4,085,178)	5,763,005
Other	25,644,291	(609,046)	4,900	(89,277)	781,295	25,732,163
<b>Vincent Shaw Memorial</b>						
Revaluation reserve	945,513	(40,361)	-	-	(282,041)	623,111
Other	1,552,561	40,361	-	(6,939)	(4,451)	1,581,532
	<u>37,386,402</u>	<u>(4,900)</u>	<u>4,900</u>	<u>(96,216)</u>	<u>(3,590,375)</u>	<u>33,699,811</u>
General	1,402,832	13,768	1,620,995	(1,670,178)	-	1,367,417
Designated	168,597	-	-	-	-	168,597
	<u>1,571,429</u>	<u>13,768</u>	<u>1,620,995</u>	<u>(1,670,178)</u>	<u>-</u>	<u>1,536,014</u>
<b>Total Funds</b>	<u><u>39,268,018</u></u>	<u><u>-</u></u>	<u><u>1,634,763</u></u>	<u><u>(1,766,394)</u></u>	<u><u>(3,572,493)</u></u>	<u><u>35,563,894</u></u>

**Royal Dramatic College Pension Fund**

The Royal Dramatic College Pension Fund was transferred to the charity to be held as a permanent endowment. Income is applied for the furtherance of the charity's objects. The Actors' Benevolent Fund is the sole trustee of this fund which is registered as a subsidiary charity under charity number 206524-3.

**Covent Garden Theatre Fund**

The Covent Garden Theatre Fund represents capital which was transferred to the charity from the Charity Commissioners to be held as a permanent endowment. Income is applied for furtherance of the charity's objects. The fund is a subsidiary charity of the Actors' Benevolent Fund and is registered as a charity under charity number 206524-1.

**The Betty Fund**

The Betty Fund was established to provide for poor Actors and Actresses in need of pecuniary assistance. The Fund is a subsidiary charity of the Actors' Benevolent Fund and is registered as a charity under charity number 206524-2.

## THE ACTORS' BENEVOLENT FUND

### NOTES TO THE FINANCIAL STATEMENTS - continued

#### FOR THE YEAR ENDED 31 DECEMBER 2022

#### 16 FUNDS (continued)

##### **Expendable Endowment Fund**

The Expendable Endowment fund represents funds invested to generate future income. Income is expendable in furtherance of the charity's objects.

Transfers were recognised during the year to treat legacy income received in the year as general funds in line with the trustees' decisions. Further information is noted with the Report of the Council.

##### **Vincent Shaw Memorial**

This fund arose as a result of bequests received in 2003 and 2004. It was a requirement that the bequest be kept as a separate fund to be known as the Vincent Shaw Memorial. The donor requested, without imposing any binding obligation, that the capital of such fund should be preserved and only the income be used in the furtherance of the charity's objects.

##### **General Fund**

The General Fund consists of funds which may be used at the discretion of the directors in the furtherance of the charity's objects.

##### **Designated Fund**

The Designated fund was established to meet the costs of all repairs to 6 Adam Street. Major repairs to the building were last carried out in 2010 and the fund has been re-established to cover cyclical costs of repainting which arise every 5-6 years together with on-going minor repairs.

#### 17 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Fund balances at 31 December 2022 are represented by:

	<b>General Funds</b>	<b>Designated Funds</b>	<b>Expendable Endowment Funds</b>	<b>Permanent Endowment Funds</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Intangible Fixed Assets	1	-	-	-	1
Tangible Fixed Assets	1,236,441	-	-	-	1,236,441
Investments	-	-	32,330,075	328,069	32,658,144
Net Current Assets	130,975	168,597	1,369,736	-	1,669,308
	<u>1,367,417</u>	<u>168,597</u>	<u>33,699,811</u>	<u>328,069</u>	<u>35,563,894</u>

**THE ACTORS' BENEVOLENT FUND**

**NOTES TO THE FINANCIAL STATEMENTS - continued**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**18 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Net movement in funds	(3,704,124)	5,977,564
Add back: Depreciation	4,267	6,870
Deduct interest income shown in investing activities	(5,560)	(117)
Net losses / (gains) on investments	3,952,414	(5,795,685)
Unrealised gain on fixed assets	(379,921)	-
Increase in stock	(1,310)	(1,138)
(Increase) / decrease in debtors	(22,937)	137,614
Increase / (decrease) in creditors	48,102	(22,984)
<b>Net cash (used) / generated in operating activities</b>	<b><u>(109,069)</u></b>	<b><u>302,124</u></b>

**19 DONATED ASSETS**

Over the decades the charity has received works of art and heirlooms as part of bequests, this collection has the potential to be a cultural resource both for enjoyment and research. The Trustees are completing the process of cataloguing and consolidating the collection for the purpose of preserving it and to allow a decision to be made about how it best be curated and where in the future to protect it and make it available to the various publics who might wish to access it. While the collection is extensive, its value is cultural rather than financial; and as their monetary value is uncertain, these assets are not recognised on the balance sheet.

**20 ROYALTIES**

The charity receives occasional donations in the form of rights to Royalties and repeat fees. The unpredictability in cash flows that will be generated from these leads to great difficulty in valuing these rights. It is considered that any such valuation of these assets would involve undue cost and effort, thus these items are not included in the balance sheet. Where the charity is made aware of future amounts that are to be received these are treated as accrued income recognised on the balance sheet.

**21 RELATED PARTY TRANSACTIONS**

There have been no related party transactions within the reporting period that require disclosure.

**22 EVENTS AFTER THE REPORTING PERIOD**

After the year end matters of governance of the Fund were raised with the Charity Commission as detailed in the Trustees' Report.

**THE ACTORS' BENEVOLENT FUND**

**DETAILED INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>Income and Expenditure</b>	<b>Notes</b>	<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
<b>Incoming Resources</b>			
Members subscriptions and donations		21,685	19,870
Other donations and fundraising		36,859	94,224
Investment income	A	1,182,513	966,069
Interest received	B	5,560	117
Christmas card sales and income from trading activities		16,096	20,702
Royalties		29,309	37,464
Rent receivable and service charges		67,558	79,333
Grants receivable		-	4,545
Other income		88	3,961
		<hr/>	<hr/>
		1,359,668	1,226,285
Bequests and perpetuity donations		275,095	606,505
		<hr/>	<hr/>
<b>Total incoming resources</b>		<b>1,634,763</b>	<b>1,832,790</b>
		<hr/> <hr/>	<hr/> <hr/>
<b>Resources expended</b>			
		<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
Grants and allowances		<hr/>	<hr/>
		903,698	1,107,144
		<hr/>	<hr/>
<b>Management and administration</b>			
Salaries, National Insurance and temporary staff		397,866	245,251
Postage and stationery		14,813	8,929
Advertising		32,537	15,448
Telephone		2,494	2,765
Travelling expenses		429	110
Operating leases		773	719
Sundry expenses		6,053	4,038
IT costs		21,028	24,018
AGM expenses		15,364	-
		<hr/>	<hr/>
		491,357	301,278
		<hr/> <hr/>	<hr/> <hr/>

**THE ACTORS' BENEVOLENT FUND**

**DETAILED INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Establishment Expenses</b>		
Rates and service charges	4,499	4,691
Insurance of property	8,134	7,135
Light and heat	4,558	4,663
Repairs and maintenance	9,844	6,420
Cleaning	11,422	9,127
	<u>38,457</u>	<u>32,036</u>
<b>Financial Expenses</b>		
Audit fees	33,875	18,750
Legal and professional fees	144,201	68,605
Bank charges	2,894	2,863
Irrecoverable VAT	42,108	30,289
Depreciation	4,267	6,870
	<u>227,345</u>	<u>127,377</u>
<b>Expenditure from trading activities</b>	9,321	14,790
<b>Investment management fees</b>	96,216	68,286
<b>Total resources expended</b>	<u>1,766,394</u>	<u>1,650,911</u>
<b>Net (outgoing) / incoming resources for the year before transfers and investment asset disposals</b>	<u>(131,631)</u>	<u>181,879</u>

**THE ACTORS' BENEVOLENT FUND**

**NOTES TO THE DETAILED INCOME & EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

	2022	2021
	£	£
<b>A INVESTMENT INCOME</b>		
Listed investment income	1,178,085	961,892
Unlisted investment income	4,428	4,177
	<u>1,182,513</u>	<u>966,069</u>
<b>B INTEREST RECEIVED</b>		
Bank deposit interest	5,560	117
Other interest received	-	-
	<u>5,560</u>	<u>117</u>
<b>C OPERATING DEFICIT FOR THE YEAR BEFORE BEQUESTS</b>		
Total income before bequests and perpetuity donations	1,359,668	1,226,285
Total expenditure	(1,766,394)	(1,650,911)
	<u>(406,726)</u>	<u>(424,626)</u>